



TERMINAL LEARNING OBJECTIVE

ACTION: Employ the Deployed Theater Accountability Software (DTAS)

CONDITIONS: Given a personal computer with the DTAS Mobile Training application loaded, and scenarios in a classroom environment.

STANDARDS:

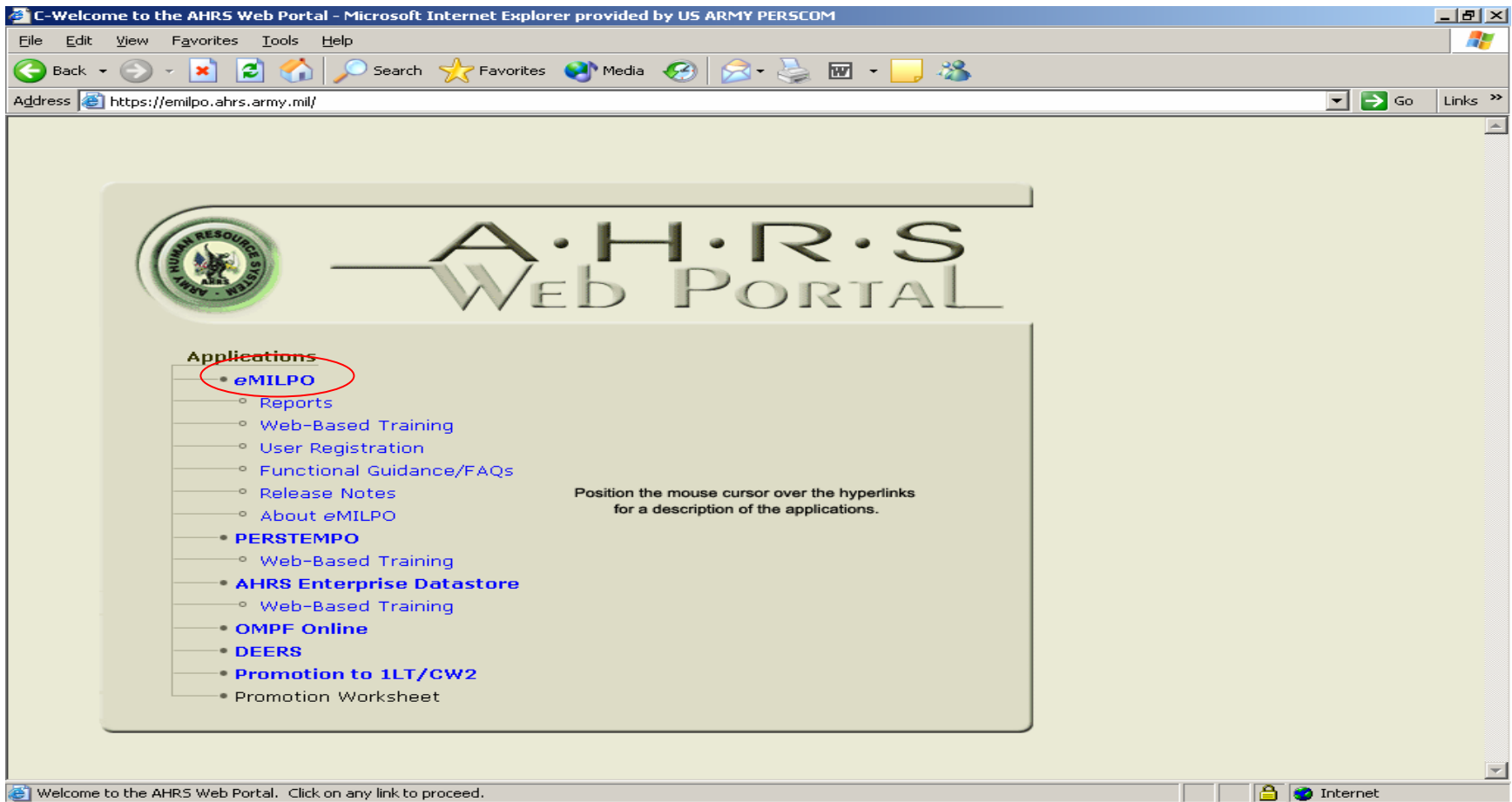
1. Navigate the DTAS Functions with 100% accuracy.
2. Perform a Mass Add.
3. Perform Individual Updates.



Data Extract from eMILPO

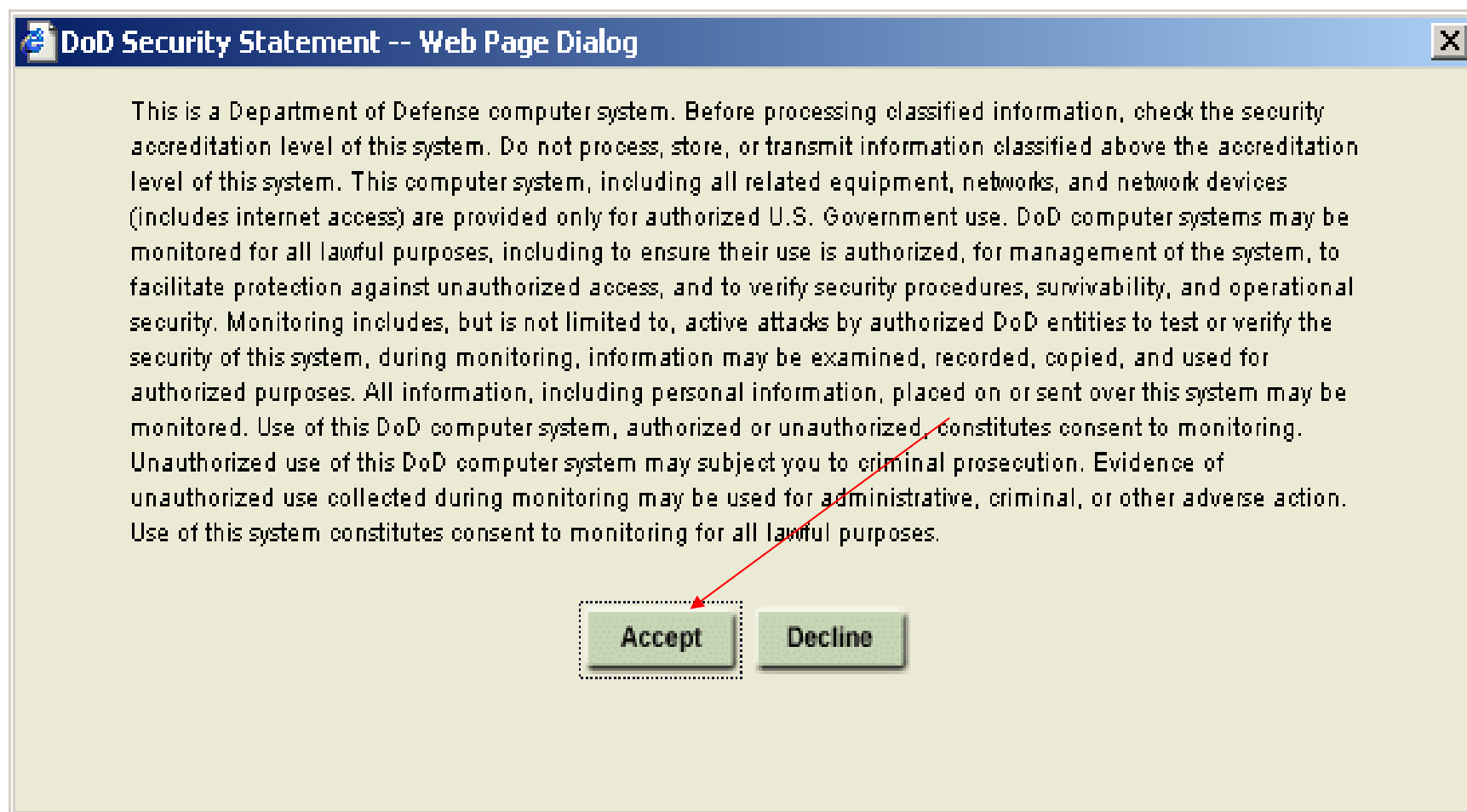
Data Extract from eMILPO

Using your web browser, navigate to the following URL and click on eMILPO.



Data Extract from eMILPO

Click “Accept”.



Data Extract from eMILPO

Select DTAS Soldier Record.

eMILPO Main Menu - Microsoft Internet Explorer provided by US ARMY PERSCOM

eMILPO Main Menu

Help ? Exit X

Last Successful Logon: 20040825@12:24

☐ Use Single SSN

Personnel Services

- Emergency Notification
- Personal
- Service/Miscellaneous Dates
- Military Spouse (MACP)
- Family Member
- Suspension of Favorable Personnel Actions
- Individual Awards
- Servicemen's Group Life Insurance
- Education
- Lost Time
- Field Determined Security Status
- Citizenship
- Professional Certification
- GI Bill
- Assignment Considerations
- Tests
- Military Occupational Specialty
- Readiness
- Overseas Assignment Data

Personnel Accounting

- Arrival
- Attachment
- Slotting
- Duty Status
- Patient Tracking
- Assignment/Duty History
- Reserve Component Accounting
- DFR/DFS
- Transition/Loss
- PCS Departure

Readiness

- Personnel Asset Visibility Report (USR)
- Human Resource Authorizations Report (UMR)
- Non-Available Deployment Tracking
- DTAS**
- DTAS Soldier Record
- TRN Upload

Reassignments

- Schedule Briefing
- Briefing Attendance
- HQDA Reassignments

Workflow

- Inbox
- Outbox
- Delegate Role

Promotions

- Enlisted Reduction
- Lateral Appointment
- Promotion
- Deny Promotion
- Special Category Promotion
- Restore/Revoke Previous Rank
- Correct Date Of Rank
- Rank History
- Enlisted Advancement Report (AAA-117)
- Enlisted Promotion Report (AAA-294)

System Services

- System Administration
- User Documentation

Done

Internet

Data Extract from eMILPO

Select UIC for Search Criteria.

DTAS - Soldier Selection - Microsoft Internet Explorer provided by US ARMY PERSCOM

Menu Help Print Exit

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: UIC ADD Selected Criteria:

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

Page 1 of 1

Select Deselect	Rank	Name	SSN
<input type="checkbox"/>			

Internet

Data Extract from eMILPO

Type UIC and click “ADD”.

DTAS - Soldier Selection - Microsoft Internet Explorer provided by US ARMY PERSCOM

Menu Help Print Exit

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: UIC ADD DEL Selected Criteria:

Search Reset Cancel

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

Page 1 of 1

Select Deselect	Rank	Name	SSN
<input type="checkbox"/>			


Previous Next OK Clear Close

Shortcut to javascript:submitSelPage('add'); Internet

Data Extract from eMILPO

After UIC is added to Selected Criteria, click “Search”.

DTAS - Soldier Selection - Microsoft Internet Explorer provided by US ARMY PERSCOM



DTAS - Soldier Selection

Menu Help Print Exit

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria:

ADD
DEL

Selected Criteria:

Search Reset Cancel

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

Page 1 of 1

Select Deselect	Rank	Name	SSN
<input type="checkbox"/>			

Internet

Data Extract from eMILPO

Select names from the results.

DTAS - Soldier Selection - Microsoft Internet Explorer provided by US ARMY PERSCOM

Menu Help Print Exit

This page allows the user to build a soldier list for the working session. Please select a search criterion and enter a corresponding value. Use "ADD" and "DEL" to add and delete criteria then click "Search" to begin. Click "Reset" to clear the fields. Click "Cancel" to interrupt a search.

Search Criteria: Select One ADD Selected Criteria: UIC : W6ED24
DEL

Search Reset Cancel

Select soldiers by clicking on the corresponding checkboxes in the Select Deselect column. Click "Select" to select all soldiers. Click "Deselect" to deselect all soldiers.

- Click "OK" to proceed. Click "Clear" to clear the soldier list. Click "Close" to exit the page.
- If the search returns multiple pages, "Next" and "Previous" will be available to navigate the pages.

Page 1 of 2

Select Deselect	Rank	Name	SSN
<input type="checkbox"/>	CPT	ARNETTE, JANELLE ADAM	
<input type="checkbox"/>	CPT	BARRETT, HOLLIE JEAN	
<input type="checkbox"/>	CPT	BARRETT, SEAN G	
<input type="checkbox"/>	LTC	BECHTEL, WENDY MARIE	
<input type="checkbox"/>	MSG	BEDINGFIELD, JOHN MARCUS	

Data Extract from eMILPO

Scroll to the bottom and click “OK”.

DTAS - Soldier Selection - Microsoft Internet Explorer provided by US ARMY PERSCOM

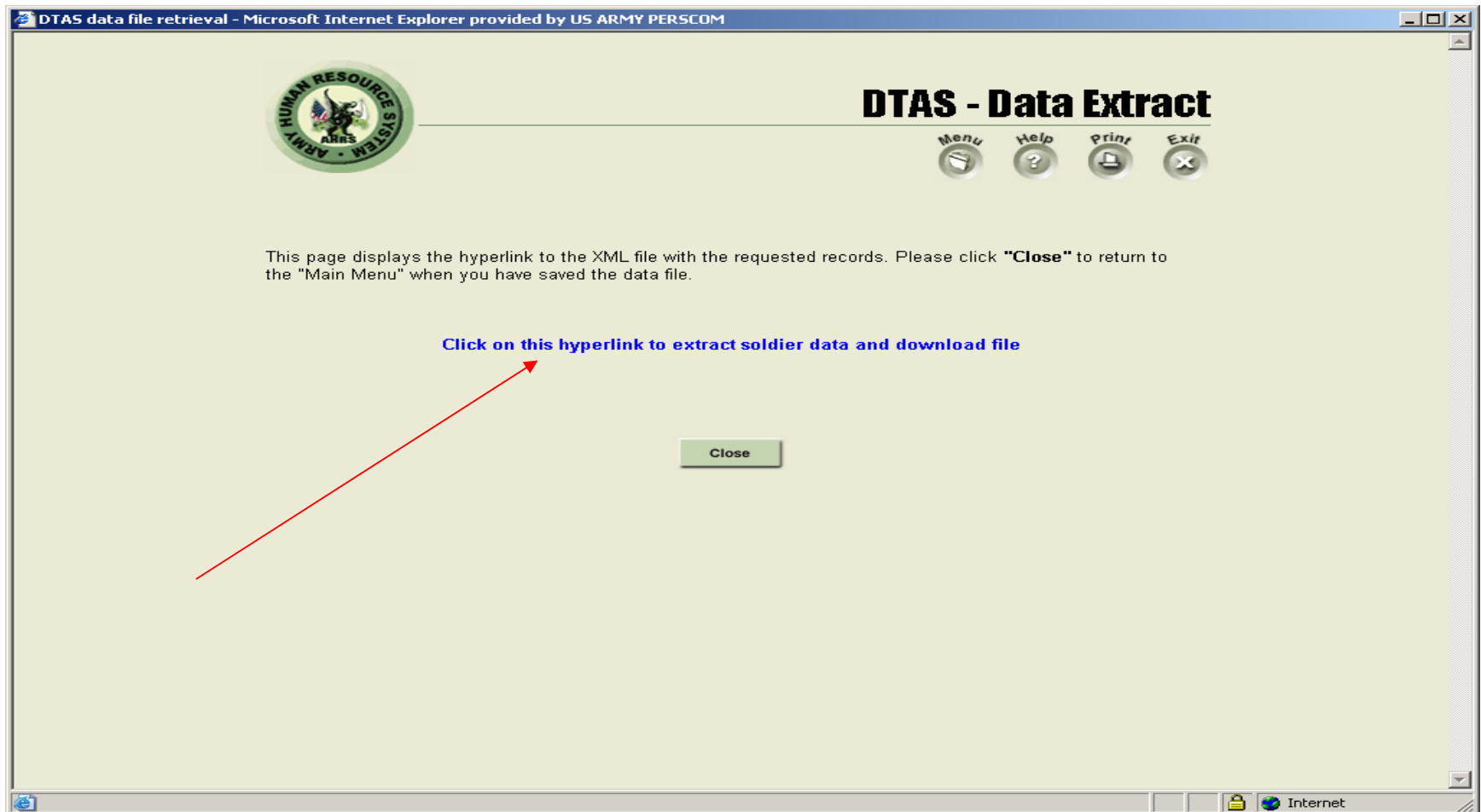
<input checked="" type="checkbox"/>	SSG	KRULL, DENNIS JOHN
<input checked="" type="checkbox"/>	CPT	LAGASSE, KENT EUGENE
<input checked="" type="checkbox"/>	COL	LARSEN, JAMES PHILLIP
<input checked="" type="checkbox"/>	SFC	LAWRENCE, MARY JOANN
<input checked="" type="checkbox"/>	SFC	LEAR, SHAVONNA BERSHALL
<input checked="" type="checkbox"/>	SFC	LOWE, WESLEY EARLTON
<input checked="" type="checkbox"/>	WO1	MARSHALL, MAUREEN CELESTINE
<input checked="" type="checkbox"/>	SGT	MARTIN, MISTIE KAY
<input checked="" type="checkbox"/>	SFC	MARTINAYERS, JOHNNIE W
<input checked="" type="checkbox"/>	MAJ	MASON, WILLIAM EDWARD
<input checked="" type="checkbox"/>	SFC	MCCALLISTER, HENRY J
<input checked="" type="checkbox"/>	MAJ	MCCASLIN, ROBERT ALLEN
<input checked="" type="checkbox"/>	CPT	MCGRAW, JOSEPH JAMES
<input checked="" type="checkbox"/>	MSG	MCKINNEY, JIMMY LEE
<input checked="" type="checkbox"/>	SFC	MIZNER, SHWANDA MARIE
<input checked="" type="checkbox"/>	MAJ	NORWOOD, SHELA SUSAN
<input checked="" type="checkbox"/>	MAJ	ONEIL, BRIAN PATRICK
<input checked="" type="checkbox"/>	CPT	ONEIL, CAMERON MICHAEL
<input checked="" type="checkbox"/>	MAJ	ORTIZ, CHELSEA MACDOUGALL
<input checked="" type="checkbox"/>	CPT	PAVLICK, ERIC WILLIAM
<input checked="" type="checkbox"/>	MAJ	PHILLIPS, ALANA SUE

Previous Next OK Clear Close

Internet

Data Extract from eMILPO

Click on the blue hyperlink.



Data Extract from eMILPO

Click on “Save” and choose location to save.

